

**MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
SEPTEMBER 21, 2022
10:00 AM
RED RIVER WATERWAY COMMISSION
5941 HWY 1 BYPASS
NATCHITOCHEES, LOUISIANA**

1. CALL TO ORDER

The meeting of the Red River Waterway Commission was called to order by Chair Designee, Troy Roussell, in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. ROLL CALL

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Chair Designee, Troy Roussell, Commissioner Versa Clark, Commissioner David L. Crutchfield, II, Commissioner Paul Fleming, Commissioner Jacques Goudeau, Commissioner Charles R. Greer, Commissioner David Jones, Commissioner James F. Maxey, Commissioner Michael Simpson.

Absent: Commissioner Michael P. Deville, Commissioner Randell Fletcher, and Commissioner Ronald Lattier

RRWC Staff Members Present: Mr. Colin Brown - Executive Director, Mr. Marcus Long - Operations & Maintenance Director, Ms. Stephanie Bonnette - Executive Assistant, Mr. Luke Pearson - Real Estate Manager, Mr. Kyle Smith - Engineering Supervisor, Mr. Brian Cespiva - Staff Engineer, Mr. Greg Upton - Legal Counsel.

3. INTRODUCTION OF GUESTS AND PUBLIC COMMENT PERIOD PERSUANT TO LRS 42:14

Others Present: None

4. APPROVAL OF AGENDA

By motion of Commissioner Jones, seconded by Commissioner Clark, the revised agenda was unanimously approved. The revised agenda to include a second item under Recreation Committee to read as follows: Consideration of Approval of Cooperative Endeavor Agreement/City of Natchitoches and Natchitoches Convention Visitors Bureau/KingKat National Championship. Comments from the public were called for, however, none were offered.

*Note that a subsequent agenda change was made during the course of the meeting by motion of Commissioner Jones, seconded by Commissioner Clark and unanimously approved. Comments from the public were called for, however, none were offered. This change is listed as item 14C. Consideration of the Release Agreement.

5. APPROVAL OF MINUTES

By motion of Commissioner Greer, seconded by Commissioner Clark, the minutes of the August 17, 2022 meeting were unanimously approved. By motion of Commissioner Greer, seconded by Commissioner Clark, the minutes of the September 08, 2022 meeting were unanimously approved.

6. TREASURER'S REPORT

By motion of Commissioner Simpson, seconded by Commissioner Clark, the Expenditures, Financial Statements, Investment Reports, & Fund Balance Report for the month of August 2022 were unanimously approved.

7. COMMITTEE REPORTS

a) Contracts

Consideration of Bids and Value Engineering/RRWC Project No. 21-08/Contract No. RRW-799/Grand Ecore Additional Amenities: By motion of Commissioner Maxey, seconded by Commissioner Greer, the Commission unanimously approved award of the Grand Ecore Additional Amenities project to Petron, LLC at \$3,020,763.40 and approved a corresponding budget amendment of an additional \$575,000.00 with the understanding that the staff will continue to work with the contractor for an acceptable layout and change order for the pool and splash pad area of the project.

Consideration of Authority to Purchase Vehicles on State Contract: By motion of Commissioner Crutchfield, seconded by Commissioner Jones, the Commission unanimously approved authorizing the purchase of three vehicles at a cost of \$35,500.00 per vehicle.

b) Land Management, Legal Affairs & Affirmative Action

Consideration of Renewal of Leaseback Agreement/Pool 3 Tract 58/12 Acres: By motion of Commissioner Crutchfield, seconded by Commissioner Greer, the Commission unanimously approved the 5-year leaseback renewal on Pool 3, tract 58, containing 12 acres to RSL Properties of Bermuda, LLC for \$720.00 for the 5-year term.

Consideration of Renewal of Leaseback Agreement/Pool 3 Tract 70/24.6 Acres: By motion of Commissioner Crutchfield, seconded by Commissioner Clark, the Commission unanimously approved the renewal of the 5-year leaseback agreement on Pool 3 Tract 70, containing 24.6 acres, to Kenneth Wisenbaker for \$2,460.00 for the 5-year term.

Consideration of Award of Leaseback/Pool 4/Part of Tract 12/2.0 Acres: By motion of Commissioner Crutchfield, seconded by Commissioner Simpson, the Commission unanimously approved the 5-year leaseback on Pool 4, part of tract 12, containing 2 acres to Mr. Glyn Davis for \$450.00 for the 5-year term.

Consideration of Cancellation of Land Lease and Authority to Re-Advertise/Lock & Dam 4/Tract 1 & Tract 4 Segment A/66 Acres: By motion of Commissioner Crutchfield, seconded by Commissioner Clark, the Commission unanimously approved the request from Mr. Buddy Collins to cancel the land lease on Lock & Dam 4, tract 1 and tract 4 segment A, containing 66 acres, with an early cancellation fee of \$200.00 and authorizing staff to re-advertise the property for public bid lease at a minimum bid of \$15.00 per acre.

Consideration of Surplus Property Request/Lock & Dam 4/Part of Tract 1/2.3 Acres: By motion of Commissioner Crutchfield, seconded by Commissioner Simpson, the Commission unanimously approved:

1. Declaring the buildings and approximate 2.3 acres to be surplus property.
2. Directed staff and General Counsel to prepare a Cooperative Endeavor Agreement for transfer of the buildings and site improvements to Red River Parish Sheriff's Department.
3. Directed staff and General Counsel to prepare a Deed to sell 2.3 acres of land to Red River Parish Sheriff's Department.
4. Engage Robert Davis, PLS to perform a boundary survey of the 2.3 acres.
5. Engage Michelle Jordan to perform market value appraisal of 2.3 acres of land.
6. Bring all of these items back at a later meeting for final approval by the Commission.

Consideration of Revisions to License for Dredge Fill Material Removal/Pool 5/Parts of Tracts 1-6, 11 & 15: No action was taken.

c) Recreation

Recreation Area Status Report – Mr. Marcus Long highlighted the prepared report provided in the meeting packet, noting that there had been 127,000 visitors to the District recreation areas during the month of August 2022. Updated maintenance items include, but not limited to:

- Ft. Buhlow recreation area projects are wrapping up
- Ongoing routine maintenance being performed at area sites

Consideration of Approval of Cooperative Endeavor Agreement/City of Natchitoches and Natchitoches Convention Visitors Bureau/KingKat National Championship: By motion of Commissioner Greer, seconded by Commissioner Crutchfield the Commission unanimously approved the Cooperative Endeavor Agreement for a funding request and release of funds in 2023 in the amount of \$30,000.00 for the 2023 KingKat National Championship to be held April 22-23, 2023.

d) Ports

Consideration of Approval of Cooperative Endeavor Agreement/Central Louisiana Regional Port/High Water Hardstand and Access Road: By motion of Commissioner Jones, seconded by Commissioner Crutchfield, the Commission unanimously approved the Cooperative Endeavor Agreement with the Central Louisiana Regional Port and the corresponding budget amendment and reservation of funds in the amount of \$724,167.00.

Consideration of Funding Request/Avoyelles Parish Port/Liquid Fertilizer Storage Tank: By motion of Commissioner Jones, seconded by Commissioner Goudeau, the Commission unanimously approved the funding request from the Avoyelles Parish Port in the amount of \$850,000.00 for the design, construction and acquisition of a one-million-gallon liquid fertilizer storage tank.

e) Public Awareness & Marketing

Marketing Update - None

f) Personnel - None

g) Revenue, Banking & Budget - None

h) Legislative - None

8. EXECUTIVE DIRECTOR'S REPORT

- There will be a 2-week lock opening around the end of September through early October
- Lock closure is ongoing
- Commissioners will begin receiving email reminders regarding the Annual training requirements
- Staff will begin preparing the 2023 budget for presentation at the November meeting

9. STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT - Prepared reports were provided in the meeting packets.

- Estimated October completion date for Teague Trails and comfort station
- Alexandria Riverfront – progress on the bandshell install

10. GENERAL COUNSEL REPORT - None

11. CORPS OF ENGINEERS REPORT - None

12. RED RIVER VALLEY ASSOCIATION - None

13. OTHER BUSINESS - None

14. COMMENTS FROM THE PUBLIC - None

14B. EXECUTIVE SESSION

By motion of Commissioner Jones, seconded by Commissioner Simpson, and unanimously approved, the Commission entered into Executive Session to discuss the following matter:

Consideration of Settlement of Potential Litigation. Immediately following Executive Session, by motion of Commissioner Simpson, seconded by Commissioner Crutchfield and unanimously approved, the Commission entered into Regular Session.

14C. Consideration of the Release Agreement: By motion of Commissioner Simpson, seconded by Commissioner Crutchfield, the Commission unanimously approved the release agreement with Eric Gilmore, as prepared by legal counsel, for the amount of \$37,500.00.

15. ADJOURNMENT

There being no further business to conduct at this time, by motion of Commissioner Greer, seconded by Commissioner Jones, and unanimously approved, the meeting was adjourned.


JAMES F. MAXEY
SECRETARY/TREASURER


TROY ROUSSELL
CHAIR DESIGNEE